



Real Estate Appraisers, Analysts & Consultants
Commercial · Residential · Agricultural · Property Tax Assessments

#301 – 20th Street West Email: info@realestateappraisals.com
Saskatoon, SK S7M 0X1 Web site: BrunsdonJunorJohnson.com
Phone (306) 244-5900
Fax (306) 652-7667

Brunsdon Junor Johnson Appraisals is seeking a full-time one (1) year term Research & Database Coordinator in the Commercial Division. Candidate must have demonstrated research and database skills and exposure with real estate. You will be responsible for managing the sale and lease database while collecting, verifying, and entering new sale and lease information.

Brunsdon Junor Johnson Appraisals Ltd. specializes in providing commercial and residential appraisal and valuation-related services to a broad base clientele, both local and national, particularly for real estate located throughout central and northern Saskatchewan. The prime objective is to provide quality service, on time, and at a cost consistent with the complexity of the assignment and the type of project.

Other responsibilities include but are not limited to:

- Communicating with market players
- Leading weekly sales meeting
- Updating written Economic profiles
- Managing website newsfeed
- Manage and troubleshoot database

Brunsdon Junor Johnson is looking for an enthusiastic individual who has:

- Demonstrated organizational skills with attention to detail
- Excellent communication skills
- Self disciplined, timely, and efficient
- Must be a team player
- A University degree is preferred but not required

Preference will be given to an individual with real estate experience or exposure. This position offers a competitive compensation package, including salary and benefits.

If you are interested in working with a growing and vibrant local organization, please submit your resume with a cover letter and references on or before **January 10, 2013**. Only those selected for interviews will be contacted.

Please apply to
Kristene Johnson, Managing Partner, BJJ
(306) 244-5900
kristene@realestateappraisals.com